Key Stage	Task	Detail	Resource	2011			2012											
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Business case																		
	Business case	Draft Business Case plus appendices	EV															
	PID	Draft PID plus appendices	EV															
	Report to Cabinet	Draft Report and submit	EV															
		Cabinet meeting	Cabinet			**Dec 15th**												
Project Management Structure	Establish Project Board	Kick Off Meeting	Project Board/officers				**early Jan**											
	Establish Project Team	Brief prior to Kick Off Meeting	Officers				**early Jan**											
	Engagement Plan	Identify key stakeholders and plan engagement	EV															
	Communications Plan	Draft Comms Plan	EV?															
Agree Prefered Development Options	Collate evidence base	Scope evidence to collect	?															
		Identify data sources	?															
		Collate data	?															
		Liaison with key stakeholders to agree key issues and needs	?															
		Site constraints - desktop work	Estates?															
		Obtain commercial market demand view	EV															
		Conclude preferred development options for key sites and Project Board sign off	?															
	Consultation	Propose consultation approach	?															
		Project Board agree consultation methodology	Project Board															
		Community consultation on Tiverton Vision and preferred development options for key sites	?															
	Conclusion	Produce summary document which outlines the evidence, visions, and preferred development options	?															
		Project Board agrees summary document	Project Board															
		Project Board agrees marketing/delivery strategy for each site	Project Board															
	Next Steps	Develop project planning for next stages	?															